

Harvard Biophysics DAC Report Form (NOTE: this form has 2 pages)

Student:

G-year:

Dissertation advisor:

Meeting date:

Date of prior DAC meeting:

Approx. date for next DAC mtg:

Does the advisor have potential Conflicts of Interest pertaining to advisee's research? ____ Yes ____ No

If yes, have these Conflicts of Interest been disclosed? ____ Yes ____ No

Has the student completed all required coursework? ____ Yes ____ No

Has the student completed an Individual Development Plan (IDP) in the past 12 months? ____ Yes ____ No

Have the advisor and student discussed the student's career goals in the past 12 months? ____ Yes ____

No Is the student on a plausible track towards completion? ____ Yes ____ No ____ Too early to know

May the student begin writing dissertation? ____ Yes ____ No

Student's overall progress since last meeting has been: ☐ Excellent ☐ Satisfactory ☐ Insufficient

Brief summary of research progress since last DAC meeting, noting major accomplishments and any challenges:

Recommendations:

DAC (print names & add signatures):

DAC Chair:

(Additional) Members:

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Has clear progress been made towards the goals of the dissertation since the prior DAC mtg (or since the PQE, if this is the 1st DAC mtg)?

Is there a detailed plan for the work to be conducted over the next 9 months?

Is the plan for dissertation work articulated clearly in the student's written DAC report or otherwise discussed at the DAC mtg? If the latter, then what are the key points that were missing from the DAC report?

Do current research directions point towards one or more dissertation chapters?

Is further discussion needed between the student and the PI in the formulation of the dissertation goals? If yes, then on what points?

What are the plans for publication of the student's research? *While publication is not a degree requirement, we strongly encourage submission of a primary research paper prior to dissertation defense.*