

Harvard Biophysics DAC Report Form (NOTE: this form has 2 pages)

Student:

G-year:

Dissertation advisor:

Meeting date:

Date of prior DAC meeting:

Approx. date for next DAC mtg:

Does the advisor have potential Conflicts of Interest pertaining to advisee's research? ___ Yes ___ No

If yes, have these Conflicts of Interest been disclosed? ___ Yes ___ No

Has the student completed all required coursework? ___ Yes ___ No

Has the student completed an Individual Development Plan (IDP) and turned in the yellow highlighted components to Program office in the past 12 months? ___ Yes ___ No (If No, briefly details plans below)

Have advisor and student discussed the student's career goals in the past 12 months? ___ Yes ___ No

Is the student on a plausible track towards completion? ___ Yes ___ No ___ Too early to know

May the student begin writing dissertation? ___ Yes ___ No

Student's overall progress since last meeting has been: Excellent Satisfactory Insufficient

Brief summary of research progress since last DAC meeting, noting major accomplishments and any challenges:

Recommendations:

DAC (print names & add signatures):

DAC Chair:

(Additional) Members:

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Has clear progress been made towards the goals of the dissertation since the prior DAC mtg (or since the PQE, if this is the 1st DAC mtg)?

Is there a detailed plan for the work to be conducted over the next 9 months?

Is the plan for dissertation work articulated clearly in the student's written DAC report or otherwise discussed at the DAC mtg? If the latter, then what are the key points that were missing from the DAC report?

Do current research directions point towards one or more dissertation chapters?

Is further discussion needed between the student and the PI in the formulation of the dissertation goals? If yes, then on what points?

What are the plans for publication of the student's research? *While publication is not a degree requirement, we strongly encourage submission of a primary research paper prior to dissertation defense.*

If an IDP meeting has not been completed and form submitted to Program office within last 12 months, please indicate plans to do so: