

**SUPERVISOR/ ORGANIZATION**

**END-OF-INTERNSHIP REPORTING FORM**

**HARVARD BIOPHYSICS**

**Graduate Program**

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| **Please Provide an Evaluation for the Biophysics Student Who has Carried Out an Internship in Your Organization** | | | | | |
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| **S****tudent**  **Name:** |  |  | **Organization Name:** |  |
| **Dates of Internship:** |  |  | **Organization Address:** |  |
| **Internship Mentor/ Supervisor:** |  |  | **Internship Supervisor**  **Contact Information:** | Email:  Phone: |

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| **What were your organization’s goals/ motivation in offering this internship opportunity?** | | |
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| **What training opportunities were provided to the student as part of this internship?** | | |
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| **What professional development experiences were available to the student as part of this internship experience?** | | |
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| **In what ways did the student engage in the opportunities provided as part of this internship?** | | |
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| **Please describe the mentoring that was offered to the student:** | | |
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| **Please describe when and how feedback was given to the student:** | | |
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| **Did the student meet your organization’s expectations for this internship (in terms of preparation, attendance, skillset, time-management, focus and productivity)?** | | |
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| **Was the student able to interface well with other stakeholders involved in this internship experience (communication, seeking out internal support from team members if/ when needed)?** | | |
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| **What deliverables did the student’s internship produce for your organization?** | | |
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| **Did the student contribute to any intellectual property with your organization as a result of their internship?** | | |
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| **Were there any areas where the student did not meet the organization’s expectations for this internship?** | | |
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| **What recommendations would you have for the student for continued growth and development?** | | |
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| **Is your organization potentially interested in offering an internship opportunity for another Biophysics Graduate student in the future?** | | |
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| **Internship Supervisor:** | **Signature:** | **Date:** |
| **Return Form To: Michele R. Eva (**[**Michele\_jakoulov@hms.harvard.edu**](mailto:Michele_jakoulov@hms.harvard.edu)**)**  **Harvard Biophysics Graduate Program**  **Seeley G. Mudd Bldg., Room 204c, 250 Longwood Ave., Boston, MA 02115**  **617-432-3802** | | |