

**Harvard Biophysics DAC Report Form (NOTE: this form has 2 pages)**

Student:

G-year:

Dissertation advisor:

Meeting date:

Date of prior DAC meeting:

Approx. date for next DAC mtg:

Has the advisor disclosed potential Conflicts of Interest pertaining to advisee's research? \_\_\_Yes \_\_\_ No

Has the student completed an Individual Development Plan (IDP) in the past 12 months? \_\_\_Yes \_\_\_ No

Have the advisor and student discussed the student's career goals in the past 12 months? \_\_\_Yes \_\_\_ No

Is the student on a plausible track towards completion? \_\_\_Yes \_\_\_ No \_\_\_ Too early to know

May the student begin writing dissertation? \_\_\_Yes \_\_\_ No

Student's overall progress since last meeting has been: Excellent Satisfactory Insufficient

**Brief summary of research progress since last DAC meeting, noting major accomplishments and any challenges:**

**Recommendations:**

**DAC (print names & add signatures):**

DAC Chair:

(Additional) Members:

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Has clear progress been made towards the goals of the dissertation since the prior DAC mtg (or since the PQE, if this is the 1<sup>st</sup> DAC mtg)?

Is there a detailed plan for the work to be conducted over the next 9 months?

Is the plan for dissertation work articulated clearly in the student's written DAC report or otherwise discussed at the DAC mtg? If the latter, then what are the key points that were missing from the DAC report?

Do current research directions point towards one or more dissertation chapters?

Is further discussion needed between the student and the PI in the formulation of the dissertation goals? If yes, then on what points?

What are the plans for publication of the student's research? *While publication is not a degree requirement, we strongly encourage submission of a primary research paper prior to dissertation defense.*